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State of Wisconsin  
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Date: January 31, 2003

To: Chief Local Elected Officials  
Workforce Development Board Chairs  
Workforce Development Board Directors  
One-Stop Operators and Coordinators

From: Connie Colussy, Director  
Bureau of Workforce Programs

**Re: Revised Local Plan Modification Policy – 03-02**

Enclosed is a draft of the revised WIA local plan modification policy for your review and comment. It has been changed to eliminate unnecessary language and to allow for re-negotiation of local performance standards. It is in the format of the Workforce Programs Guide.

Following is a summary of the changes.

Page 2-11, third bullet at the top of the page has been changed. The new language says plans will be modified when Program Year 2003 and 2004 performance standards are established.

Page 2-11, item (2) is Local Waiver that was item (3) in the old policy. Item (2), WIA Title I Funds, in the old policy was eliminated because of inconsistency in the timing of allocation announcements.

Page 2-12 (b) (1) and (2) were added to allow for updates at the time a modification is completed. Changing the WDB and Youth Council membership lists and the Youth Service Provider List are reasons for an update.

Page 2-12 (c) has been changed to allow for an annual modification process to establish and re-negotiate performance standards, if needed.

Page 2-13 – has been changed to allow more time for DWS review.

Pages 2-14 through 2-24 were added as attachments to allow for easy access to required forms identified in the policy.

Pages 2-25 through 26 were added to make it easier to identify reasons for a modification and update.

I encourage you to review the revised document and make comments. Your perspective is important. By March 3, 2003, please send or email your comments to:

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If you have questions, please contact your Local Program Liaison. For your information, the policy is also located at <http://www.dwd.state.wi.us/dwdwia/>.